

**SOUTHERN NEVADA VETERANS MEMORIAL CEMETERY
INTERMENT INFORMATION SHEET**

DECEDENT NAME: _____

(Mark One) ☐ Veteran ☐ Spouse ☐ Dependent

(Mark One) ☐ Married ☐ Divorced ☐ Widow/Widower ☐ Never Married

If Veteran is Married or a Widow(er) – Did the Spouse Serve in the Military? (Mark One) ☐ Yes ☐ No

If Widow/Widower (Location of Deceased Spouse): Cemetery _____ City/State _____

Will There Be a Subsequent Interment? (Mark One) ☐ Yes (☐ Casket ☐ Cremation) ☐ No

INTERMENT TYPE: (Mark One) ☐ Casket (Type _____ Color _____) ☐ Cremation (Type _____ Color _____)

If Casket: (Mark One) ☐ Single ☐ Double ☐ Oversized (Dimensions: W _____ H _____ L _____)

If Cremation: (Mark One) ☐ Columbarium ☐ Earth Burial

First Interment: (Mark One) ☐ Yes ☐ No (Subsequent – Location: _____)

SERVICE TYPE: (Mark One) ☐ Chapel Service ☐ Direct (No Service)

If Direct – Will There Be Family to Witness? (Mark One) ☐ Yes ☐ No

Branch of Military: _____ Honors: (Mark One) ☐ Yes ☐ No ☐ Not Applicable

Day & Date Requested: _____ Time Requested: _____

FUNERAL HOME: Name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

NEXT OF KIN: Name: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Signature of Next of Kin: _____

DECEDENT: SSN: _____ Veteran SSN: _____

Date of Birth: _____ Date of Death: _____ Gender: _____

Home of Record Address: _____

Street City State Zip

NOTES: _____

Burial Service Check-In:

Funeral Director / NOK: _____

(Signature)

(Date)

*******Original Burial Transit Permit Must Accompany the Deceased to Cemetery for Interment*******

CEMETERY USE ONLY

☐ DD-214/Discharge Papers

☐ Policies & Procedures

☐ Marriage Certificate

☐ Burial Transit Permit

☐ Headstone Form 1330

☐ Spouse's Refusal Form

☐ Death Certificate (☐ Nevada ☐ Other – State : _____)

☐ Spousal/Dep. Fee (\$450.00)

Honors Confirmed? ☐ Yes ☐ No (Funeral Home/Family Responsible) ☐ Not Applicable

Tentative Until Confirmed by Cemetery Personnel: _____

Rev. 11/2017

(Cemetery Personnel Signature)

(Date)

**SOUTHERN NEVADA VETERANS' MEMORIAL CEMETERY
FUNERAL/BURIAL SERVICES
POLICIES AND PROCEDURES**

1. **FEES:** No fee is charged for a veteran; there is a fee for a spouse and/or an eligible dependent of \$450.00, paid the day of services or interment. No additional fees will be incurred at the cemetery for a burial. Burial includes plot, concrete liner for casket burial, plastic covering for in ground cremation burial, flat headstone, opening and closing, and perpetual care.
2. **PERMITS:** All casket and cremains must be delivered with the proper Burial-Transit Permit.
3. **BURIAL/SERVICES:** Burial and service arrangements are coordinated by the funeral home, family and/or representative of the deceased. The funeral home schedules an available date and time for burial with cemetery staff and advises cemetery staff on the type of ceremony services. In cases where the family or representative have the cremains, they may call the cemetery for burial/service guidance.
4. Memorial services are performed in the non-denominational chapel building. See information below for gravesite policy and procedures.
5. **CLOSED CASKETS:** All caskets are to remain closed at all times.
6. **TIME ALLOTMENT:** The time allotted for services is a total of 40 minutes. Five minutes for set up, 30 minutes for service including honors, 5 minutes for departure. This will allow time for the chapel to be prepared for the next scheduled service. For respect and dignity of the following service it is imperative that everyone adhere to the scheduled time allotted.
7. **SPECIAL REQUESTS:** For any special requests the families must speak to the office staff. Requests will be reviewed on an individual basis in order to achieve an appropriate solution. No one is allowed at the casket burial gravesite without prior approval, and if approved they must be accompanied by a cemetery staff member for safety reasons.
8. **VIEWING A CASKET BURIAL:** Casket burial viewing is allowed from designated safe viewing area.
9. **VIEWING A CREMATION BURIAL:** The family may follow the cemetery staff member to the cremation burial site after the service is completed in the chapel.
10. **ORDER OF EVENTS FOR A CASKET BURIAL/SERVICE**
 - a. The funeral home director delivers the casket to the designated area in the rear of the chapel building.
 - b. The funeral director brings all the required paper work and immediate family member, if available, to the administrative building office to report in and complete all paper work. If family member is not available at that time he/she must bring immediate family member into the administrative building after the service to finalize all required paper work.
 - c. The designated party, funeral director, pallbearers, honor guard, and/or cemetery staff, will put casket onto the portable casket holder/carrier and bring casket into the chapel building side entrance, which is designated for casket services.
 - d. Upon completion of the service the funeral director or authorized person will notify cemetery staff. The casket will be brought out of the chapel by the designated party and put onto the lowering device trailer or transporting equipment the cemetery utilizes and has available for use at that time.

- e. The family/representative should advise the cemetery staff as to their wishes for the disposition of the flowers present at the service.
- f. The cemetery staff will hook up towing vehicle to lowering device trailer and/or use available equipment to transport casket to the burial plot.
- g. The burial plot and area will consist of a concrete vault in the grave plot, a concrete lid lying on the side of the plot, when needed a middle divider next to the lid, a pile of dirt, shoring around the diameter of the grave plot, cones, and rope to prevent viewers from being injured, a backhoe and/or any other equipment essential to accomplish burial.
- h. The casket is placed over the grave and lowered down into the concrete vault.
- i. After the casket is lowered the cemetery crew will wait a brief period until all guests attending service have departed before utilizing mechanical devices and/or any other equipment deemed necessary to put concrete lid on the vault and then replace the dirt to properly fill grave.

II. ORDER OF EVENTS FOR CREMATION BURIAL/SERVICE


- a. The funeral director or the family may bring cremains and all the required paper work to the cemetery. In some instances cremains with prior arrangements and all completed paperwork may be mailed to the cemetery.
- b. The minimum receptacle accepted for a cremation burial is a hard plastic urn. Any of the other decorative urns are acceptable if they do not exceed the maximum size of 10" x 11". The companion cremation vaults are not acceptable, only individual urns. All cremains must be labeled and accompanied by the Burial-Transit permit.
- c. The funeral director or family member/representative will need to check in with administrative staff to review all required paper work.
- d. Memorial services for cremated remains are to take place in the chapel building in the designated room.
- e. At the completion of the chapel service the funeral director or the authorized person will notify cemetery staff. The family/representative should advise the cemetery staff what their wishes are for the flowers and who will carry the cremated remains to the gravesite. All may follow the cemetery staff to gravesite for the viewing of the burial.
- f. Immediately upon arrival at gravesite the cemetery staff will wrap urn with plastic, then place the urn in the grave. The cemetery staff member will fill the opening with dirt and place a temporary marker over the grave, then depart. If the family/representative would like to stay afterward to say a prayer they may do so only after the cemetery staff has completed the burial and departed from the area.

IF YOU HAVE ANY QUESTION REGARDING THESE OR ANY OTHER GOVERNING POLICIES AND PROCEDURES PLEASE FEEL FREE TO CONTACT SOUTHERN NEVADA VETERAN MEMORIAL CEMETERY STAFF

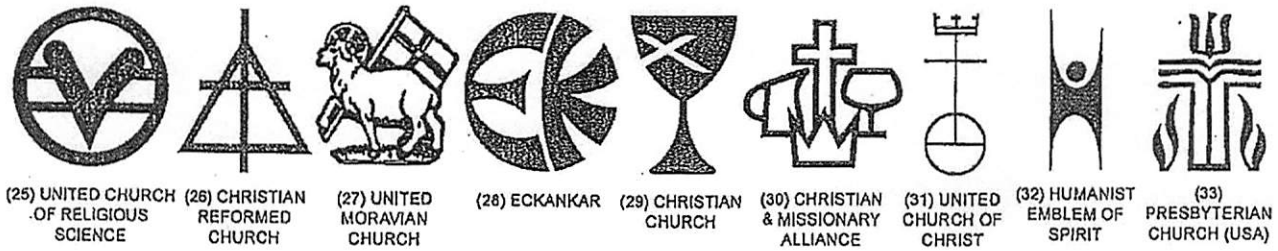
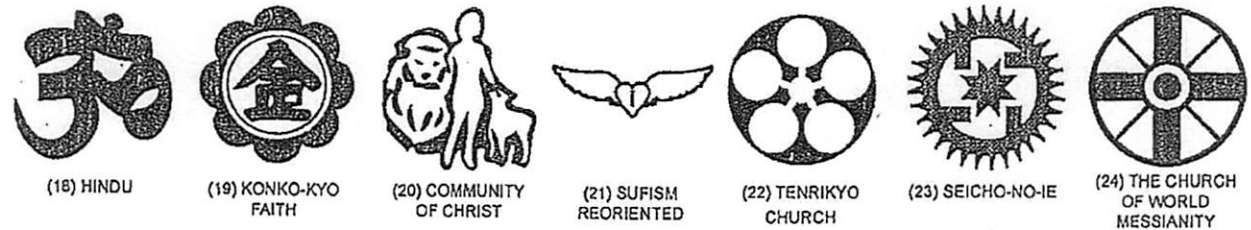
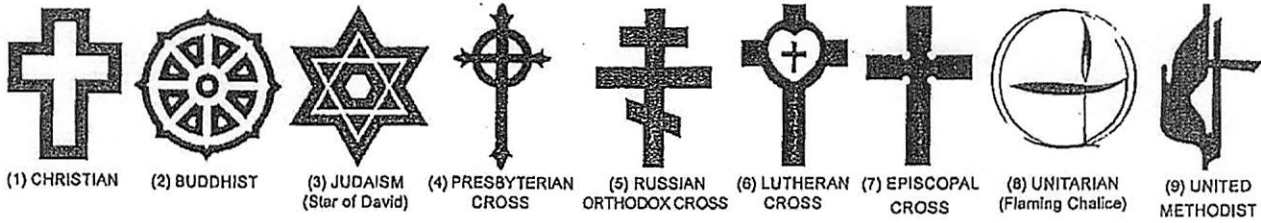
THIS DOCUMENT MUST BE READ AND SIGNED PRIOR TO SERVICE AND BURIAL AT SNVMC:

NEXT OF KIN/REPRESENTATIVE

DATE

 Department of Veterans Affairs		IMPORTANT: Please read the General Information Sheet before completing this form. Type or print clearly all information except for signatures. Illegible printing could result in an incorrect headstone or marker or delivery. <i>Blocks outlined in bold are optional inscription items. Unless indicated otherwise all other blocks must be completed. MILITARY DISCHARGE DOCUMENTS OR RELATED SERVICE INFORMATION ARE REQUIRED.</i>			
1. FOR VA USE ONLY					
2. NAME OF DECEASED TO BE INSCRIBED ON HEADSTONE OR MARKER (NO NICKNAMES OR TITLES PERMITTED)				3. GRAVE IS:	
FIRST (Or Initial)		MIDDLE (Or Initial)		LAST	
				SUFFIX	
				<input type="checkbox"/> CURRENTLY MARKED (with privately purchased marker)	
				<input type="checkbox"/> NOT MARKED	
VETERAN'S SERVICE AND IDENTIFYING INFORMATION (Use numbers only, e.g., 05-15-1941)					
4. VETERAN'S SOCIAL SECURITY NO. OR SERVICE NO.			PERIODS OF ACTIVE MILITARY DUTY (For additional space use Block 27)		
SSN:			OR SVC. NO.:		
5A. DATE OF BIRTH			5B. DATE OF DEATH		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
6A. DATE(S) ENTERED			6B. DATE(S) SEPARATED		
MONTH	DAY	YEAR	MONTH	DAY	YEAR
7. HIGHEST RANK ATTAINED (No pay grades)			8. BRANCH OF SERVICE (Check applicable box(es) - must be consistent with rank in Box 7)		
			ARMY <input type="checkbox"/> NAVY <input type="checkbox"/> MARINE <input type="checkbox"/> COAST <input type="checkbox"/> AIR FORCE <input type="checkbox"/> AIR FORCES <input type="checkbox"/> MERCHANT <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/>		
9. VALOR OR PURPLE HEART AWARD(S) (Documentation must be provided)			10. WAR SERVICE (Check applicable box(es))		
MEDAL OF HONOR	DST SVC CROSS	NAVY AIR FORCE SILVER STAR	PURPLE HEART	OTHER (Specify)	WORLD WAR II
11. TYPE OF HEADSTONE OR MARKER REQUESTED (Check one)			12. DESIRED EMBLEM OF BELIEF		
FLAT BRONZE	FLAT GRANITE	UPRIGHT MARBLE	FLAT MARBLE	BRONZE NICHE	UPRIGHT GRANITE
<input type="checkbox"/> B	<input type="checkbox"/> G	<input type="checkbox"/> U	<input type="checkbox"/> F	<input type="checkbox"/> Z	<input type="checkbox"/> V
13A. NAME AND MAILING ADDRESS OF APPLICANT (No., Street, City, State, and ZIP Code)			13B. DAYTIME PHONE NO. OF APPLICANT		
14. E-MAIL ADDRESS (Optional)			15. FAX NO. (Optional)		
16. ARE YOU:					
<input type="checkbox"/> NEXT OF KIN (Specify relationship) <input type="checkbox"/> AUTHORIZED REPRESENTATIVE ON BEHALF OF DECEDENT (Include Written Authorization) <input type="checkbox"/> AUTHORIZED REPRESENTATIVE ON BEHALF OF NEXT OF KIN (Include Written Authorization)					
CERTIFICATION: By signing below I certify the headstone or marker will be installed in the cemetery listed in block 21 at no expense to the Government and all information entered on this form is true and correct to the best of my knowledge.					
17. SIGNATURE OF APPLICANT				18. DATE (MM/DD/YYYY)	
19. NAME AND DELIVERY ADDRESS OF BUSINESS (CONSIGNEE) THAT WILL ACCEPT PREPAID DELIVERY (No., Street, City, State, and ZIP Code); P.O. BOX IS NOT ACCEPTABLE			20. DAYTIME PHONE NO. (Include Area Code)		21. NAME AND ADDRESS OF CEMETERY WHERE GRAVE IS LOCATED (No., Street, City, State, and ZIP Code)
CERTIFICATION: By signing below I agree to accept prepaid delivery of the headstone or marker.					
22. PRINTED NAME AND SIGNATURE OF PERSON REPRESENTING BUSINESS (CONSIGNEE) NAMED IN BLOCK 19					23. DATE (MM/DD/YYYY)
CERTIFICATION: By signing below I certify the type of headstone or marker checked in block 11 is permitted in the cemetery named in block 21.					
24. PRINTED NAME AND SIGNATURE OF CEMETERY OR OTHER RESPONSIBLE OFFICIAL			25. DAYTIME PHONE NO. (Include Area Code)		26. DATE (MM/DD/YYYY)
27. REMARKS (Additional inscription space will vary in size according to the type of marker)					
28. CHECK BOX BELOW IF REMAINS ARE NOT BURIED AND EXPLAIN IN BLOCK 27 (e.g., buried at sea, remains scattered, etc.)			29. SECTION/GRAVE NO. (State Cemetery Only)		
<input type="checkbox"/> REMAINS NOT BURIED					

AVAILABLE EMBLEMS OF BELIEF FOR PLACEMENT
ON GOVERNMENT HEADSTONES AND MARKERS



Emblem (98) MUSLIM (Islamic 5-Pointed Star) is not shown due to copyright.

52 - Landing Eagle



53 - Four Directions



EXAMPLES OF ADDITIONAL INSCRIPTIONS

INDIVIDUAL	#ch	INDIVIDUAL	#ch	COUPLES	#ch	RELIGIOUS	#ch
AT PEACE	8	ALWAYS CHERISHED	16	WE LOVE YOU	11	GONE HOME	9
OUR ANGEL	9	BELoved SOULMATE	16	LIFELONG LOVE	13	TRUST GOD	9
WE LOVE YOU	11	PRECIOUS MEMORIES	17	LOVING COUPLE	13	HAVE FAITH	10
FAMILY HERO	11	TIL WE MEET AGAIN	17	DEVOTED COUPLE	14	MAN OF GOD	10
SWEET WOMAN	11	LOVED AND HONORED	17	FOREVER MISSED	14	ANGEL OF GOD	12
TRULY LOVED	11	A LIFETIME OF LOVE	18	LOVING PARENTS	14	HEAVEN BOUND	12
WE LOVE YOU	11	ALWAYS AND FOREVER	18	BELoved PARENTS	15	FINALLY HOME	12
ALWAYS LOVED	12	HE ASKED SO LITTLE	18	LOVE IS ENDLESS	15	A GENTLE SOUL	13
GONE FISHING	12	HUSBAND AND FATHER	18	LOVED & ADMIRER	15	IN GOD'S CARE	13
SPECIAL PAPA	12	WE LOVE & MISS YOU	18	TOGETHER ALWAYS	15	REST WITH GOD	13
ALWAYS MISSED	13	A WONDERFUL FRIEND	18	HAPPILY MARRIED	15	CHRISTIAN SOUL	14
CARING FATHER/MOTHER	13	ALWAYS A GENTLEMAN	18	TOGETHER FOREVER	16	ETERNAL SPOUSE	14
LOVED TO HUNT/FISH	13	BELoved SON & HERO	18	BEST PARENTS EVER	17	SERVANT OF GOD	14
PEACE AT LAST	13	A MEMORABLE JOURNEY	19	THEY TAUGHT US LOVE	19	SERVANTS HEARTS	14
REST IN PEACE	13	LIVED LOVED LAUGHED	19	TWO HEARTS REJOINED	19	LIVED TO SERVE	14
FRIEND TO ALL	13	ALWAYS IN OUR HEARTS	20	LOVING GRANDPARENTS	19	A FREE SPIRIT	14
HEART OF GOLD	13	MISSED BEYOND BELIEF	20	FOREVER IN OUR HEARTS	21	LOVED IN CHRIST	15
GREATLY LOVED	13	A GREAT MAN & FATHER	20	LOVED UNCONDITIONALLY	21	MUSIC IN HEAVEN	15
HONEST & TRUE	13	GOOD NIGHT DEAR HEART	21	LOVING HUSBAND & WIFE	21	PRAISE THE LORD	15
FOREVER LOVED	13	IN OUR HEARTS FOREVER	21	THEIR LOVE IS ETERNAL	21	WITH THE ANGELS	15
A TRUE FRIEND	13	LOVED UNCONDITIONALLY	21	IN LOVE UNTIL THE END	21	WINGS OF FREEDOM	16
NOT FORGOTTEN	13	PEACE BEGINS WITH YOU	21	ADORED MOTHER & FATHER	22	AT PEACE WITH GOD	17
LOVED BY MANY	13	PEARL HARBOR SURVIVOR	21	PERFECT FOR EACH OTHER	22	GOD BLESS AMERICA	17
LIFELONG LOVE	13	IN LOVING REMEMBRANCE	21	TRULY LOVED ONE ANOTHER	23	HOME WITH THE LORD	18
LOVING FATHER/MOTHER	13	ALWAYS A HELPING HAND	21	REMEMBERED PATRIOTIC	#ch	HOW GREAT THOU ART	18
SMILING HEART	13	HIS WAR BRIDE FOREVER	21	SEMPER FI	9	WALKING WITH JESUS	18
LOVED FISHING	13	A STRONG & LOVING MAN	21	FINAL FLIGHT	12	FISHING WITH ANGELS	19
LOVED HUNTING	13	LOVED & ADMIRER BY ALL	22	AMERICAN HERO	13	HIS SPIRIT LIVES ON	19
ALWAYS SMILING	14	YOU WILL BE REMEMBERED	22	A TRUE PATRIOT	14	AN ANGEL SENT TO ALL	20
MY BEST FRIEND	14	LOVING HUSBAND & FATHER	23	A TRUE SOLDIER	14	IN THE ARMS OF JESUS	20
SAILED ON HOME	14	WE'LL MISS YOUR STORIES	23	HONORABLE HERO	14	KIND & GENTLE SPIRIT	20
DEVOTED FRIEND	14	HUSBAND DAD BROTHER SON	23	PROUD AMERICAN	14	TRUST IN OUR CREATOR	20
DEVOTED FATHER/MOTHER	14	ALWAYS PUT OTHERS FIRST	23	PROUDLY SERVED	14	NOW IN GOD'S SERVICE	20
FOREVER MISSED	14	LOVED BEYOND DESCRIPTION	24	SEMPER FIDELIS	14	GOD GRANT ME SERENITY	21
GENEROUS HEART	14	WONDERFUL LOVING HUSBAND	24	SEMPER PARATIS	14	TOGETHER FOR ETERNITY	21
DEVOTED HUSBAND	15	BELoved HUSBAND & FATHER	24	HONORED VETERAN	15	WALKS WITH THE ANGELS	21
LOVE NEVER ENDS	15	HUSBAND FATHER & GRANDPA	24	SOLDIER OF TIME	15	WIND BENEATH OUR WINGS	22
WIFE AND MOTHER	15	GREATEST DAD IN THE WORLD	25	LIFELONG SOLDIER	16	BATTLE OVER NOW VICTORY	23
GREAT FISHERMAN	15	BELoved MOTHER GRANDMOTHER	26	PROMOTED TO GLORY	17	CELEBRATING IN ETERNITY	23
HE KEPT SMILING	15	HUSBAND FATHER GRANDFATHER	26	SERVED WITH PRIDE	17	FACE TO FACE WITH JESUS	23
PRECIOUS MOTHER	15	CARING LOVING MAN & FATHER	26	HONEST & PATRIOTIC	18	SAFE IN THE ARMS OF GOD	23
NEVER FORGOTTEN	15	WITH HUMOR HE TOUCHED LIVES	27	A MARINE TO THE END	19	THE LORD IS MY SHEPHERD	23
TRUE FAMILY MAN	15	BEST FRIEND & LOVING FATHER	27	A SAILOR TO THE END	19	GO HAND IN HAND WITH GOD	24
SEEKER OF TRUTH	15	LOVED HUSBAND DAD & GRANDPA	27	A SOLDIER TO THE END	20	DEDICATED TO GOD & FAMILY	25
IN LOVING MEMORY	16	ENJOYED LIFE TO THE FULLEST	27	HE PLEDGED HIS ALLEGIANCE	25	LOVE & SPIRIT SHINE THROUGH	27